

St. Christopher and St. Patrick Church
Parish Council Meeting - Minutes for 11/17/2016

Attendees:		
Bob Hemsing (President)	Frank Streng (Secretary)	Rev. George Oonnoony (Pastor)
Mary Chopyack	Rev. Matthew Cherian	Margaret McKeon (Vice President)
Rosa Sanmartin	Dan Keon (Finance Director)	Jane Fitzgerald
Jane Reichard	Barbara Grady	Eugene D'Onofrio
Luis Posato		

1. **Minutes of Prior Meeting of 10/20/2016.** Minutes approved from our meeting of October 20, 2016.
2. **Status of Implementation of Church's New Name.**
3. **Report of Parish Committees.**
 - a. **Religious Education & Youth Ministry.** Lisa Quist could not attend and distributed a report. That report is attached to the minutes.
 - b. **Liturgy.**
 - i. **Lectors, ministers, ushers: schedule, shirts & medals.** We talked about and agreed that, for every mass, we shall ask ushers to get counts, so that we can keep track of the number of parishioners.
 - ii. **December Mass Schedule.**
 1. **Dec. 10 Cardinal Dolan. Place & Time?** Mass is at 5 pm. Lisa Quist is coordinating for the mass. Kathy Brown works with Dan Keon, and has offered her help to the church in different ways. We suggested that she help Lisa on the mass to be celebrated by Cardinal Dolan. We also talked about traffic for that event, and the need to work on traffic control. Bob Hemsing will work with the ushers to seek their help for that mass. We have already contacted Buchanan police. On December 10th, we will not have a 5 pm mass in Verplanck. 6 ushers: 2 from St. Patrick's, 2 from St.

Christopher and 2 from Hispanic community. 2 lectors: one English (Frank Streng) and 1 from the Spanish community (Rosa to select).

2. Christmas Eve & Day. Place & Times? 5 pm, Verplanck; 7:30 Spanish mass, Buchanan; 10 pm, Buchanan. Sunday's masses will be the normal masses.

- c. Fundraising for Rectory Basement Office Renovation: Update on Renovation. Dan provided a report: As of the end of October, we have collected for the renovation about \$32,000 (\$18,000 of which derived from the golf fundraiser in September). Spectrum – the pipeline company - made a contribution of \$18,000 in early November, which we shall earmark for the renovation. There are other collections that have come in as well. We want our bulletin to be updated and corrected as to our fundraising.

Update on Renovation: Father George and Bob Hemsing provided a detailed report as to the status of all the work, including the electrical, stonework and air conditioning. Among other things, Bob Hemsing also provided reports about the many people and companies that have donated time and money toward the project.

- d. Finance

- i. Dan Keon Reports. Dan provided a report, attached to these minutes. Dan also told us about the financial work being done on our books, and the work that has been necessary to bring both churches into reconciliation. Our current cash balances are approximately \$92,000. Our monthly “nut” is approximately \$40,000. Our reoccurring revenue, through weekly collections, comes to about \$35,000, leaving us with a monthly shortfall of about \$5,000 a month. We should be looking for an increase in our collections of about 25%.
- ii. Ad Hoc Committee on Weekly Collections. Frank Streng provided a detailed report as the plans for seeking to increase our weekly collections.

iii. January 19th event for Volunteers. Frank Streng provides a report for the event that we shall have for all volunteers. He talked about different places where we might have an event, including Paradise in Verplanck and Tagines in Croton.

e. Facilities. Bob Hemsing provided a report. Father George also discussed the idea of renting out the parish hall to generate outside income. Father George and Bob Hemsing talked to the Hendrick Hudson's superintendent's office, about the encroachment of the school property with our property (by almost 80 feet). We are discussing the process of a lease agreement for the property. Our property is 4.8 acres, and the encroachment represents about 25% of our property.

Dan Keon talked about the CYO program, and the connection to the deal we have with Hendrick Hudson on parking spaces. We now have a written deal that, instead of paying \$4,000 a year for the use of the gym at Hen Hud, we give Hen Hud free parking for their students (worth about \$4,000 a year).

f. Web Site and Communications.

i. Church's Computer Network. Frank Streng gave a brief report, but said that, since the last meeting, he has no further report.

ii. Web Site Committee. Frank advised that the web site is regularly updated, but we have had no recent web site committee meetings.

4. **Cluster 45 – Frank Streng Reports.** Frank Streng gave a detailed report as to the ongoing work of Cluster 45. Amongst other things, Frank gave his evaluation of the Archdiocese's plans for the future. For now, Cluster 45 has periodic meetings, in which the Cluster is operating in the small way.

5. **New Business.**

6. **Adjournment.** We adjourned the meeting at 8:56 pm. Our next meeting shall be on Thursday, December 15th, at 7:30 pm.

Submitted,

Frank Streng, Secretary

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FINANCE REPORT - PARISH COUNCIL - NOV. 17, 2016

MERGER OF PARISHES TO ONE - LONGER THAN PROJECTED

ALL BANK REC. TO BE DONE BEFORE NY ARCH

WILL ACCEPT OPENING BALANCE

9/1/16

PROJECTED CASH BALANCE - OCT 31, 2016

\$92,000

84,000

DONATIONS/FUND RAISING ALLOCATIONS:

ALLOCATED TO RECOFY RETIRE.

32,000

ALLOCATED TO POLE LIGHTS.

2500

34,500

FINANCIAL REPORT FOR SEPT-OCT WILL BE

ISSUED NEXT MONTHLY MEETING

MONTHLY EXPENSES - SEPT & OCT

49,000

LESS NON-RECURRING

9,000

RECURRING MONTHLY

40,000

MONTHLY DEPOSITS RECURRING

35,000

SHORTFALL

5,000 (12/20)

PLR 12,000

ACTIVITY 11,000

BILLS 17,000

40,000

November 17, 2016

Religious Education Program Update

1. CCD Program has all safe environment paperwork in order for the upcoming audit by the Archdiocese. This also includes the paperwork for CYO.
2. We have many CCD parent and student volunteers to assist with the upcoming Dec 10 visit with Cardinal Dolan.
3. Summary of our activities to date:
 - Confirmation Retreat for 38 students was held on October 2nd. Presenter was Tony Bellizzi – students loved it and parents were impressed how much their children enjoyed the day.
 - Trunk and Treat Event – a big success in terms of turnout – however, it POURED on us just as we were about to begin! We will run the event again next year. Many parents and students participated.
 - Confirmation – 38 students received the Sacrament of Confirmation on November 3rd. Bishop Peter Byrne, DD celebrated the mass with Fr. George and Fr. Matthew.
 - Thanksgiving Family Dinner Event – our youth group, WIRED as well as a few 7th graders cooked, served and cleaned! We fed 125 people on Sat., Nov 12.
 - Fr. George's 25th Jubilee – Students assisted with serving drinks and clean up after the event. It was a beautiful day.
4. Summary of our upcoming activities:
 - Thanksgiving Baskets for the Needy – will be prepared on 11/17 by the youth group and distributed to the needy on 11/21.